

Open Space Alliance Council Meeting

October 18, 2006

Meeting called to order by President Tom Pettit at 12 pm.

Present: Tom Pettit, Ed Parry, Howard Mechanic, Tom Slaback, Janet Preston, Lou Bellisi, Libby Majors, Jim Lawrence, Charlene Craig.

Executive Committee Actions: None.

Minutes from the August meeting were approved.

Treasurer's Report is attached.

Correspondence:

Tom received a phone call from Mark Duncan of the Yavapai Yellow Sheet (899-5218) regarding Prop. 106. We should add him to our publicity list.

Unfinished Business:

Open Space Acquisition Committee report was given by Jim Lawrence.

Tom was interviewed as part of the Prop. 106 bus tour.

Libby read the draft contract for coordination of the next Wildlife Symposium.

The committee will develop particulars and give monthly reports to the OSA Council.

The contract was approved by consensus. It is attached.

Next month we will be discussing a contract with Libby and Ashley for Earth Day coordination.

Motion to approve application to IRS for a "h" designation for our 501(c)3. Approved by consensus.

Meeting adjourned at 1:30 pm.

Minutes submitted by Howard Mechanic

OSA

18 October, 2006

Treasurer's Report

Reconciled Balance Forward \$2817.47

Income

No income to report

\$2817.47

Expenses

Reimbursements 81.91

Bank Service Fee 9.00

Current Balance –general funds available \$2726.56

Badger P Mountain Fund:

YTD Interest 2006 - \$44.11

Balance – \$6967.85

Earth Day Account:

Balance in checking – \$758.24

Balance in savings - \$516.84

Wildlife Symposium:

Balance - \$1,164.51

OSA

18 October, 2006

Treasurer's Report

Reconciled Balance Forward \$2817.47

Income

No income to report

\$2817.47

Expenses

Reimbursements 81.91

Bank Service Fee 9.00

Current Balance –general funds available **\$2726.56**

Badger P Mountain Fund:

YTD Interest 2006 - \$44.11

Balance – \$6967.85

Earth Day Account:

Balance in checking – \$758.24

Balance in savings - \$516.84

Wildlife Symposium:

Balance - \$1,164.51

Proposal for Coordination of the 2007 Regional Urban Wildlife Symposium

Prepared by:

Elisabeth Majors and Ashley Fine

October 2006

We would like to propose the following as a job description for a shared coordinator position to accomplish the task of organizing and producing the Regional Urban Wildlife Symposium sponsored by the Open Space Alliance of Central Yavapai County for September 2007.

As coordinators of the Symposium we would be responsible for:

- a) Defining the goals and objectives of the Symposium
- b) Consulting with and utilizing individuals with expertise for the purpose of creating a high quality educational event for the public
- c) Communicating with presenters/organizations that will participate in the event
- d) Managing public relations and publicity for the event
- e) Fundraising and managing the financial aspects of the Symposium
- f) Organizing the finite details of the event such as ensuring speakers have AV equipment, talks and activities are appropriately scheduled, and mapping out the location of booths and activities on the museum campus

